

U.S. NAVAL SEA CADET CORPS
SEAMANSHIP TRAINING
LAKE MEAD NATIONAL RECREATION AREA
5399 FLOWING SPRING ST
LAS VEGAS, NV 89122

SNTRALMNOTE 5760
Canc frp: 30 Apr 2010
14 Jan 2010

SEAMANSHIP TRAINING LAKE MEAD NOTICE 5760

From: Commanding Officer, Seamanship Training, Lake Mead

Subj: TRAINING INFORMATION & APPLICATION PROCESS

1. General. Seamanship Training Lake Mead will focus on small boat handling, recreational boating safety, navigation, and shipboard operations. This training will be run by cadets. Each crewmember will be responsible for their own part of the training whether it's as the operations officer, navigator or administrative officer. In addition cadets will be placed into the bridge watch rotation. Each day cadets will stand approximately 8-hours of watch either as the conning officer/helmsman, quartermaster of the watch or boatswain's mate of the watch. Over the course of the week crewmembers will navigate approximately 120 nautical miles of Lake Mead. All voyages will be planned by cadets. The success of the training will depend on how well the crew pulls together as a team.

2. Training Info. This training will utilize a 59-foot, 12-man, houseboat rented from Forever Resorts. The compliment will be 2 officers, 10 cadets.

a. Location. Cadets will report to the Lake Mead Water Safety Center located near Boulder Beach off Lakeshore Road. Cadets will depart from Callville Bay Marina located off of Northshore Road.

b. Dates. Saturday 17 Apr 2010 through Saturday, 24 Apr 2010. Check-in will begin at 1200 on 17 Apr 2010 and last until 1900. Training will end at 1100 on Saturday, 24 March 2010.

c. Transportation. Cadets may arrive by air to McCarran (Las Vegas) International Airport (LAS) on Saturday, 17 Apr 2010. Last pick-up from the airport by the training staff will be at 1830. Departures must not be earlier than 1300 on Saturday, 24 Apr 2010. Cadets arriving by car should be prepared to pay a \$5.00 National Park vehicle fee to enter the park and arrive between 1200 and 1900.

d. Deposit. The training deposit is **\$300**. The deposit covers food and fuel costs and is not refundable unless billet is filled by another cadet.

3. Eligibility. This training is open to members who have satisfactorily completed recruit training and have been advanced to the rate of SA/AA/FA. Cadets must be examples of leadership, initiative, and be mature enough to handle the responsibility of managing budgets of up to \$1300. 10 male billets are available for this training.

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4. Application.

a. You must send your completed Locally Arranged Training Authority (NSCTNG 003), a copy of your Record of Cadet Advancement (NSCADM 009), and **deposit of \$300 in the form of a cashier's check or money order payable to "Naval Sea Cadet Corps."** Cadets who have successfully completed Petty Officer Leadership Academy (POLA) will be given preference and should provide evidence of course graduation.

b. Cadets must submit with their package a short personal narrative describing why they should be selected for this training, and a list of billet choices in the order of preference from 1-10.

c. **Training requests must be received no later than 1 March 2010.** Please send the training request and deposit by mail. If you send by registered or express mail, please select delivery **without** signature confirmation. Sent requests to:

Andrew Muñoz
5399 Flowing Spring St
Las Vegas, NV 89122

d. To prevent the unencrypted transmission of cadet personal information over the internet, training requests will NOT be accepted by e-mail.

e. Billets. The following are the excerpts of cadet billet duties and responsibilities. For a detailed description of duties and responsibilities see the command standard operating procedures manual.

(1) Billet Description.

(a) Operations Officer. The operations officer is responsible to the executive officer for the general supervision of cadets aboard as the senior cadet-in-charge and to the commanding officer for matters relating to the operational readiness.

(b) Navigator. The navigator is the assistant to the operations officer responsible to the operations officer for proper maintenance of charts and navigation equipment and to the commanding officer for the safe navigation of the boat.

(c) Assistant Navigator. The assistant navigator is responsible to the navigation officer for assisting him in the performance of his duties.

(d) Supply/Food Service Officer. The supply officer is responsible to the operations officer for the procurement and storage of command supplies and the proper accounting of training fund expenditures. He shall also act as the food service officer who is responsible for the effective operations and efficient administration of the galley.

(e) Galley Supervisor. The galley supervisor is the assistant to the food service officer responsible for the preparation of meals in accordance with the approved menu.

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(f) Engineer Officer. The engineer officer is responsible to the commanding officer for the regular monitoring of engines, marine sanitation devices, potable water and fuel.

(g) Assistant Engineer Officer. The assistant engineer officer is responsible to the engineer officer for assisting him in the performance of his duties.

(h) First Lieutenant. The first lieutenant is responsible to the commanding officer for all matters relating to deck seamanship and to the executive officer for the material readiness of the boat.

(i) Administrative Officer. The administrative officer is responsible to the executive officer for the all administrative matters including checking-in and checking-out cadets, preparation of administrative remarks and graduation certificates..

(j) Public Affairs Officer. The public affairs officer is responsible to the executive officer for maintaining the command web site and creating the command cruise book.

(2) Qualifications. The following criteria will be used in determining cadet billet assignments. The qualification guidelines are not a requirement, however those cadets who do meet the guidelines will be given preference during billet selection. Non Sea Cadet activities that demonstrate a cadet’s leadership potential will be also considered in the selection process. Cadets may apply for any position as long as they are able to articulate their qualifications.

| Billet | Minimum Rate | POLA Suggested | Minimum Age |
|-----------------------------|--------------|----------------|-------------|
| Operations Officer | PO1 | YES | 16 |
| Navigator | PO3 | NO | 15 |
| Asst. Navigator | SA | NO | 14 |
| Supply/Food Service Officer | PO3 | YES | 14 |
| Galley Supervisor | SA | NO | 14 |
| Engineer Officer | SN | YES | 14 |
| First Lieutenant | PO3 | YES | 14 |
| Admin Officer | PO2 | YES | 15 |
| Public Affairs Officer | SA | NO | 14 |

5. Selection. All cadets submitting a training request will be interviewed by telephone by the COTC. Interviews will be conducted on a first come first served basis in the order training requests are received. Cadets must be prepared to discuss which billets they prefer to fill and the reasons that make them qualified to fill those billets. Training requests will be accepted until all the billets are filled with qualified individuals but no later than 1 March 2010. Cadets selected for training will be notified by 4 March 2010. Deposits of those not accepted will be returned.

6. Contacts. LT Andrew Munoz, USCGR, E-mail: amunoz@seacadets.org; Phone (0800-2000 hours Pacific Time): 626-372-5088. Internet: <http://www.seacadets.org/lakemead>.

A. S. MUÑOZ